

A.P.INTERNATIONAL SCHOOL (ICSE)
(Affiliated to the Council for the Indian School Certificate Examinations, New Delhi)
PATEL COMPLEX, MIRA VILLAGE, MIRA ROAD – EAST, DIST THANE – 401 107
Tel: 022-2845 8150 / 2845 4772 Email: apis_school2009@yahoo.com

Admission For Academic Year 2018 – 2019

Std I to Std VIII

1. Issue of Forms:

- Forms will be issued to **ALL ELIGIBLE** candidates and not on a first come first serve basis.
- The cost of the Admission Form is **Rs. 1000/-**. Form once issued cannot be returned back.

2. Documents to be Shown While Collecting the Admission Form:

- **Original Birth Certificate:** In case of certificates in languages other than English, please bring a notarized copy of the birth certificate translated in English.
- **Proof of Residence:** Residence proof should strictly be in the name of the Father or the Mother of the child seeking admission. Any **ONE** of the following documents can be produced as a proof of residence :
 - a. Telephone Bill (MTNL)
 - b. Unique I.D (Aadhaar) Card
 - c. Ration Card
 - d. Registered House Agreement Copy (In case of rented or leased document)
 - e. Bank statement with latest transaction details.
- Photocopy of School Report Card of the Previous Class attended for candidates seeking admission for Std II & Above. Also an undertaking should be submitted by the parent for submitting the L.C on or before May 2018.

3. Submission of Form :

- Forms should be complete in all respects while submission. Incomplete forms without proper documents will not be accepted.
- Kindly mention the blood group of the child in the form.

- Latest Passport size Photograph of the Child& One Passport Size Photo of Parents.

4. Documents to be submitted along with the Admission Form :

- Attested True Copy of the Birth Certificate along with the original for verification. In case of Certificates in languages other than English, please bring an original Notarized copy of the Birth certificate translated in English.
- 2 Latest Passport size Photographs of the Child in casual dress& One Passport Size Photo of Parents.
- Photocopy of Parents and Child Aadhaar Card along with the original for verification.
- Attested True Copy of the Residence proof along with the original for verification.
- Photocopy of School Report Card of the Previous Class attended along with original for verification and Original School Leaving Certificate with School UDISE Number for candidates seeking admission for Std II and above.
- Parents from Reserved Category, who want the caste to be entered in the school register should submit the attested true copy of the Caste Certificate in the name of the student and issued by the concerned Municipal Authorities along with the original for verification.

5. Admission List :

- Admission list will be displayed on the notice board.
- Admission will be confirmed only after payment of Admission Fees.
- In case fees are not paid on the schedule day, the admission will stand cancelled and the school will be free to allot the seat as per its discretion.

6. Payment of Admission Fees :

- Admission Fees of Rs.20000/- to be paid in Cash / Demand Draft.
- Admission Fees Once paid is strictly not Refundable under any circumstances.

7. Opening Day :

- Parents are requested to note that the school will commence its new academic session in June 2018 .Attendance is mandatory on the opening day.
- Attendance on the re-opening day and the last working day is mandatory.

8. Please Note :

- The School will not entertain any correspondence, discussion, telephonic or personal inquiries regarding the admission process.
- Queries may be mailed to apis_school2009@yahoo.com
- **Please note that the School Management does not accept donation of any kind whatsoever, neither does the Management authorize any person to do so.**
- School Days will be from Monday to Friday with the following timings:

STD	TIMING
Play Group	9.00 am to 11.00 am
JR.KG & Sr. KG	9.00 am to 12.00 noon
I to X	8.00 am to 2.10 pm

- The school provides a good bus service for picking and dropping the children to and from the school.